How to install Office Standard 2019 for Mac on university-owned PC

Creation date : 2021-06-02

1 Check system requirements

Go to the following page and make sure that the university-owned PC on which you w ant to install Office Standard 2019 for Mac meets system requirements.

What's new for admins in Office for Mac

https://docs.microsoft.com/en-us/DeployOffice/mac/what-s-new-for-admins-in-office-for-mac

2 Decide who to be PC Administrator

<Reference> PC Administrator http://www.officesoft.gsic.titech.ac.jp/pdf/PC\_Administrator\_en.pdf

#### 3 Obtain a Passcode

PC Administrator who was decided at "2 Decide who to be PC Administrator" obtains a Passcode.

パスコードの取得について / For information about obtaining the Passcode http://www.officesoft.gsic.titech.ac.jp/pdf/passcode.pdf

If person who will follow the following steps is not PC Administrator who was decided at "2 Decide who to be PC Administrator", PC Administrator turn over the information of PC Administrator's mail address of The Tokyo Tech Mail System and the Passcode to per son who will follow the following steps.

4 Download TTInstaller for macOS

Go to the following page and download TTInstaller for macOS. TTInstaller(macOS版) をダウンロードする方法 / How to download TTInstaller for macOS http://www.officesoft.gsic.titech.ac.jp/pdf/How to download TTInstaller for macOS.pdf

5 Install Office Standard 2019 for Mac

5.1

Follow steps in the following page. How to execute TTInstaller for macOS (Common steps) <u>http://www.officesoft.gsic.titech.ac.jp/pdf/How to execute TTInstaller for macOS com</u> <u>mon steps en.pdf</u>

5.2

Check [For University], and click [Next].

		InstallType :	<ul> <li>For University</li> <li>For Personal</li> </ul>	/		
2021/05 2021/05 2021/05 2021/05	/07 14:38:13 : INF( /07 14:38:23 : INF( /07 14:38:23 : INF( /07 14:38:47 : INF(	) : Network Connec ) : Language : Engli ) : Connect IP : ) : AuthenticationC	:t : OK : Direct ish heck : OK : ID=			
				Back	Next	Exit

Type the mail address of The Tokyo Tech Mail System of PC Administrator who was decided at "2 Decide who to be PC Administrator" and the Passcode<sup>1</sup> which wa s obtained at "3 Obtain a Passcode", and click [Next].

PC Adminis	strator's mail address		@m.titech.ac.jp
	Passcode		
	2 . INFO . Natural Ca	ppact · OK · Direct	
1/05/07 14:38:1 1/05/07 14:38:2	23 : INFO : Network Co 23 : INFO : Language :	English	
1/05/07 14:38:1 1/05/07 14:38:2 1/05/07 14:38:2	23 : INFO : Language : 23 : INFO : Connect IP	English	

 $<sup>^1\,</sup>$  If the Passcode which was obtained at "3 Obtain a Passcode" is invalid, follow the operation "3 Obtain a Passcode" again and type it.

Check the row the Explain column of which is "Microsoft Office 2019 for Mac Standard (MultiLanguage)", and click [Next].

Check	OSName	Language	Explain	FileSize	Make
0	Mac OS X		Microsoft Office 2019 for Mac : Activation Tool	ЗМВ	Micro
	Mac OS X		Microsoft Office 2019 for Mac Standard (MultiLanguage)	1.65GB	Micro
	Mac OS X		Adobe Creative Cloud ENT : Shared Device License : CC2020	598MB	Adob
	Mac OS X		Adobe Creative Cloud ENT : Acrobat DC (19.0)	1.11GB	Adob
	Mac OS X		Adobe Creative Cloud ENT : Illustrator CC2018 (22.1)	2.14GB	Adob
	Mac OS X		Adobe Creative Cloud ENT : Photoshop CC2018 (19.1.6)	1.70GB	Adob
	Mac OS X		Adobe Creative Cloud ENT : CC2018 : Full Package	19.8GB	Adob
	u- or v		Add. Courte Charlenge Barlane La Posta (add. add.	FACUE	
202 202 202 202 202	For Clie 21/05/07 14 21/05/07 14 21/05/07 14 21/05/07 14 21/05/07 14	ent : Com :38:23 : 1 :38:47 : 1 :38:52 : 1 :39:02 : 1	mon     For Client : Japanese     For Client : Er       NFO : Connect IP     Image: Second	nglish	
202	.1,05,07 14		Nro . Same reison mag		
			Back	t	Exit

5.5

Click [Next].



5.6

3

5.4

Check [Yes, I will agree.], and click [Next].



5.7



• • •	🤤 Install M	icrosoft Office for M	ac	
	Software Licen	se Agreement		
Introduction		English	٢	
License	Consumer Cus	tomers: To determine wh	ich one of the two separate sets	of
Destination Select	license terms b either on produ	elow apply to you, check oct packaging if you purc	the product title. This is printe hased the product from a physi	d cal
Installation Type	retail store or o obtained the so	on the page from which ye oftware online. If designat	ou purchased the software if yo ted Office 365 subscription (e.g	u "
Installation	Office 365 Hom Microsoft Servi	ie, Personal or University ices Agreement – Microso	) then the "Supplement to oft Office 365 Consumer	
Summary	Subscription S Office software then the "Micro	ervice and Software" belo (e.g., Office Home & Stu psoft Software License Te	ow applies to you. If designated dent or Office Home & Busines rms – Office Desktop" below	і в),
	Enterprise Cus do not apply to subject to the t agreed to when acquired the lic software if you licensed distrib enabled you to have access to covered by sep	tomers: If you are an Ent you, and your use of the erms and conditions of the you signed up for the si- cense for the software. You have not validly sequired putors. If your organization use certain connected service other connected service marate terms and privacy	erprise customer, the below ten subscription service/software he volume license agreement yo ubscription and by which you ou may not use the service/ d a license from Microsoft or its on is a Microsoft customer, it has ervices in Office 365. You may a s from Microsoft, which are commitments. Learn more abo	ms is ou is iso ut

5.9

Click [Agree].



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Click [Install].

• • •	🤤 Install Microsoft Off	ice for Mac	ß
	Standard Install on "Macint	osh HD"	
Introduction	This will take 8.9 GB of s	space on your computer.	
License	Click Install to perform a	standard installation of this software	
Destination Select	for all users of this comp	outer. All users of this computer will	
Installation Type	be able to use this softw	are.	
Installation			
Summary			
		Change Install Location	
	Customize	Go Back Install	]

### 5.11

If you receive the message: *Installer is trying to install new software.*, type admini strator<sup>2</sup> name and password, and click [Install Software].

$\cap$	Installer is trying to install new software.
	Enter your password to allow this.
	User Name:
	Password:
	Cancel Install Software

### 5.12

Click [Close].

<sup>&</sup>lt;sup>2</sup> administrator <u>https://support.apple.com/guide/mac-help/aside/mchl17f139fc</u>





6 Execute Microsoft Office 2019 for Mac : Activation Tool

5.13

Follow steps in the following page. How to execute TTInstaller for macOS (Common steps) <u>http://www.officesoft.gsic.titech.ac.jp/pdf/How to execute TTInstaller for macOS com</u> <u>mon\_steps\_en.pdf</u>

#### 6.2

Check [For University], and click [Next].

		InstallType :	• For University		
			U For Personal		
2021/05/07	14.49.15 . 19/50		the OK - Direct		
2021/05/07	14:48:15 : INFO	: Network Connec	t : OK : Direct		

6.3

Type the mail address of The Tokyo Tech Mail System of PC Administrator who was decided at "2 Decide who to be PC Administrator" and the Passcode<sup>3</sup> which wa s obtained at "3 Obtain a Passcode", and click [Next].

<sup>&</sup>lt;sup>3</sup> If the Passcode which was obtained at "3 Obtain a Passcode" is invalid, follow the operation "3 Obtain a Passcode" again and type it.

,	PC Administrator	's mail address			@m titech ac in	
	Aunimistrator	Passcode			ennicemacijp	
-						
021/05/ 021/05/	07 14:48:15 : IN 07 14:48:30 : IN	FO : Network C FO : Language :	onnect : OK : Di : English	rect		
021/05/	07 14:48:30 : IN	FO : Connect IP	the school of OK	. 10		
	117 1 A V V A K + IN	F() · Authentica	tion('heck 'OK	· ID=		

Check the row the Explain column of which is "Microsoft Office 2019 for Mac : A ctivation Tool", and click [Next].

Check	OSName	Language	Explain	FileSize	Make
	Mac OS X		Microsoft Office 2019 for Mac : Activation Tool	змв	Micro
	Mac OS X		Microsoft Office 2019 for Mac Standard (MultiLanguage)	1.65GB	Micro
	Mac OS X		Adobe Creative Cloud ENT : Shared Device License : CC2020	598MB	Adob
	Mac OS X		Adobe Creative Cloud ENT : Acrobat DC (19.0)	1.11GB	Adob
	Mac OS X		Adobe Creative Cloud ENT : Illustrator CC2018 (22.1)	2.14GB	Adob
	Mac OS X		Adobe Creative Cloud ENT : Photoshop CC2018 (19.1.6)	1.70GB	Adob
	Mac OS X		Adobe Creative Cloud ENT : CC2018 : Full Package	19.8GB	Adob
	1	1		I	
	For Cli	ent : Com	mon For Client : Japanese For Client : Er	nglish	
202 202 202 202 202 202	21/05/07 14 21/05/07 14 21/05/07 14 21/05/07 14 21/05/07 14	4:48:30 :   4:48:46 :   4:48:49 :   4:48:57 :   4:48:57 :	NFO : Connect IP NFO : AuthenticationCheck : OK : ID= NFO : InstallType : For University NFO : PasscodeCheck : OK : ID= NFO : Same Person Flag :		
			Back	t 🗍 🗌	Exit

How to install Office Standard 2019 for Mac on university-owned  $\operatorname{PC}$ 



6.6

Check [Yes, I will agree.], and click [Next].

Ferms o Softwar	of Service for the Umbrella Agreement on the Install re (MS Office)	ing
1. The c 2. In cas no ne 3. In cas	computer installing the software is a university property (including rental and leased ones). ase the computer is discarded or no longer a university property, I will uninstall the software. (I teed to uninstall the software if it is already unserviceable.) ase Tokyo Tech does not renew the contract with Microsoft, I will uninstall the software.	There is
	Takua Tash Cattures Lice	nco Toom
	• Yes, I will agree. No, I will not agree.	
2021/05 2021/05 2021/05 2021/05 2021/05	5/07 14:48:30 : INFO : Connect IP 5/07 14:48:46 : INFO : AuthenticationCheck : OK : ID= 5/07 14:48:49 : INFO : InstallType : For University 5/07 14:48:57 : INFO : PasscodeCheck : OK : ID= 5/07 14:48:57 : INFO : Same Person Flag :	
	Back	Exit

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# Click [Continue].

Welcome to the Microsoft Office 2019 Volume License Serializer Installer	
You will be guided through the steps necessary to install this software.	
	Welcome to the Microsoft Office 2019 Volume License Serializer Installer You will be guided through the steps necessary to install this software.

# 6.8

## Click [Install].

😑 😑 👘 🤯 Inst	all Microsoft Office 2019 Volume License Serializer	8
	Standard Install on "Macintosh HD"	
<ul> <li>Introduction</li> <li>Destination Select</li> <li>Installation Type</li> <li>Installation</li> <li>Summary</li> </ul>	This will take 9.8 MB of space on your computer. Click Install to perform a standard installation of this software for all users of this computer. All users of this computer will be able to use this software.	
	Change Install Location	
	Go Back Install	]

If you receive the message: *Installer is trying to install new software.*, type admini strator<sup>4</sup> name and password, and click [Install Software].

$\bigcirc$	Installer is trying to install new software.
	Enter your password to allow this.
	User Name:
	Password:
	Cancel Install Software

#### 6.10



## 6.11

Click [Exit].

<sup>&</sup>lt;sup>4</sup> administrator <u>https://support.apple.com/guide/mac-help/aside/mchl17f139fc</u>



Delete the TTInstaller which was downloaded at "4 Download TTInstaller for mac OS".